

**MEDICAL DIRECTION COMMITTEE MEETING MINUTES**  
of the  
**BOARD OF MEDICAL EXAMINERS**  
Bozeman Deaconess Hospital, Sapphire Room  
915 Highland Boulevard, Bozeman, MT 59715  
8:30 a.m. to 3:45 p.m.  
AUGUST 9, 2013

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:00) (00:02:54)**

**Members Present:** Dr. Jim Upchurch, Chair  
Dr. Anne Williams  
Dr. Dan Lewis  
Dr. Greg Moore  
Dr. Jim Majxner  
Dr. Richard Briles

**Members Absent:** Mr. Dwight Thompson

**Staff Present:** Mr. Ian Marquand, Executive Officer  
Mr. Ken Threet, EMT Trainer Coordinator  
Dr. Harry Sibold, State Medical Director  
Ms. Tiffany Huss, Administrative Specialist

**Guests Present:** Mr. Jim DeTienne  
Mr. Ron Solberg  
Ms. Mary Granger  
Dr. Eric Lowe  
Mr. Scott Sanders  
Mr. Matt Norby  
Mr. Brian Carroll  
Mr. Ray Johnson  
Mr. Gary O'Brien

**2. Approval and Tentative Modification of Agenda Order (00:00:29)**

**a. August 9, 2013 Agenda**

**Motion (00:00:35):** Dr. Anne Williams made a motion to approve the agenda order.  
Dr. Greg Moore seconded the motion. Motion carried.

**3. Review and Approve Minutes (00:01:00)**

**a. May 14, 2013 Minutes**

**Motion (00:01:15):** Dr. Jim Majxner made a motion to approve the May 14, 2013 minutes. Dr. Richard Briles seconded the motion. Motion carried.

**4. Public Opportunity to Comment (00:01:37)**

No public comments.

**5. Board Action (00:02:11)**

- a. Review and Revise Core State Protocols **(00:02:11) (00:03:22) (00:45:43) (00:56:14) (05:42:30)**

**Motion (00:15:06):** Dr. Jim Majxner made a motion for the Committee to make a recommendation to the Board to support the concept of pre-hospital people being able to function in a hospital setting.

**Motion (00:17:03):** After further discussion, Dr. Jim Majxner amended his motion for the Committee to recommend that the five statements regarding EMT practice be removed from the Board advisories, so they can be inserted (prefaced) into the protocols. Dr. Anne Williams seconded the motion. Motion carried.

Review and revision of the draft 2014 Montana Prehospital Treatment Protocols (Core State Protocols) as discussed. The protocols are to be reviewed again and finalized via teleconference on September 5, 2013, from 9:00 a.m. to 12:00 p.m., with the intent that they will be presented to the full board meeting on September 20, 2013. The "Approved by the Board" forms will be reviewed in-person on October 1, 2013 in Bozeman, beginning at 8:30 a.m.

- b. EMS Innovation White Paper **(05:16:15)**

Brief update: the Federal Department of Health and Human Services is beginning to recognize the potential for prehospital EMS.

- c. Dr. Simpson's protocol request **(05:17:24)**

**Motion (05:40:58):** Dr. Anne Williams made a motion, on behalf of the Committee, to recommend to the board that Dr. Simpson be allowed his exemption to (use) 5 mg auto injectors (of morphine), until January 1 (2014) when it will become statewide protocol. Dr. Greg Moore seconded the motion. Motion carried.

- d. Recruitment of Advanced EMT committee member **(05:41:40) (05:44:14)**

Committee discussed the recruitment and appointment of an advanced-level EMT license holder to serve on the Committee, preferably to include someone who is not part of the service of any of the medical directors on the Committee. A request was made that this individual be a self-motivated, rural EMT with I99 endorsement or paramedic, so that there would be a better representation for those that live in rural Montana. Mr. Ken Threet will advertise and obtain a recruitment list from ListServe. Applicants are requested to send a letter of intent and CV to Mr. Ian Marquand. The Committee will then submit their recommendation to the Board for consideration.

e. Request re: Hazardous Materials **(00:45:52)**

Mr. Matt Norby from the Bozeman Fire Department and the Bozeman Regional HazMat Team presented a request to the Committee to have a statewide Hazardous Materials protocols for EMTs and paramedics to follow, rather than relying on individual counties to develop their own protocols. The Committee discussed and opined that the license holder's medical director must have knowledge of where staff is going, but that it was otherwise appropriate to leave and assist those outside of their own county, so long as it is within the State of Montana. The Committee requested that the six regional HazMat Teams draft protocols specific to hazmat and present them to the Committee for review.

f. Request for C-Spine Protocol Change **(00:23:00)**

Dr. Eric Lowe presented his request to have the C-Spine protocol changed. Committee members and staff discussed that the present protocols do permit some maneuverability to allow (limited) deviation from the protocol, but only with training and under the appropriate circumstances. Dr. Anne Williams suggested training be developed and provided to EMTs, in addition to the protocols being personally distributed to prehospital and hospital staff to provide consistent direction. Dr. Majxner suggested Dr. Williams, Mr. Ken Threet and himself combine their efforts to clarify the Committee's position and to condense the "Best Practice: Spinal Immobilization" for clearer understanding. Committee members are to have 48 hours to comment after receiving the proposed information.

**6. Adjourn (06:11:18)**

**Motion (06:11:26):** Dr. Dan Lewis made a motion to adjourn the meeting. Dr. Anne Williams seconded the motion. Motion carried.